



## DATABASE REGISTRATION FORM

This Company is an equal opportunity employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, national origin, marital status, ancestry, citizenship, veteran status, sexual orientation or preference, or disability. **In order to streamline our recruitment process please complete the following Apprenticeship Application Form and fax back along with any supporting documents to 086 568 1139 or upload via [www.freerecruit.co.za/apply](http://www.freerecruit.co.za/apply).**

**Please take note: Incomplete Applications will not be considered. Applications will not be considered if the necessary copies of the required documents are not attached to the application form. Candidates who have not followed the correct application process, Applications will not be considered. Only shortlisted candidates will be contacted. Shortlisted candidates will be required to undergo further assessments and security and background checks. Candidates are required to submit proof of identity for vetting purposes.**

<b>Date of Registration:</b>			
	<b>Month (MM)</b>	<b>Day (DD)</b>	<b>Year (YYYY)</b>

## PERSONAL

Last Name	First	Initial
Other Name(s) Used		Home Telephone # ( ) -
Date of Birth / ID Number		Business or Cellphone # ( ) -
	Physical Address	Postal Address
Email Address	Marital Status	Number of Dependants
Have you ever interviewed with the Company before? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, list date(s) and job title(s)	
Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No	If foreign national do you have a valid work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	

## EDUCATION

Check Highest Grade Completed: High School 9 10 11 12  
 College, Trade or Business 1 2 3 4

School Name	City, Region, Country	Major Studies	Degree, Diploma, License or Certificate
High School:			
College/University:			
Vocational, Business, Other:			

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List Any Professional Designations:

Other Special Knowledge, Skills or Qualifications:

Computer Skills (Hardware/Software): (If applicable)

## EMPLOYMENT HISTORY

List all past employment, starting with the most recent position. All information **must** be completed. You may attach a resume, as long as all requested information is provided. Please attach certified copy of ID and other Certification and Qualifications (If applicable) to this application form and submit together

Employed From / /	Employer Name	Starting Salary
Employed Until / /	City, Region, Country	Ending Salary
Job Title/Position		Reason for Leaving
Duties & Responsibilities		
Reference Name _____ Designation _____ Contact _____		

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Job Title/Position		Reason for Leaving
Duties & Responsibilities		
Reference Name _____ Designation _____ Contact _____		

**PLEASE ANSWER THE FOLLOWING QUESTIONS :**

Question 1: Tell us something about yourself and what makes you the ideal candidate?

Question 2: Why do you want to work in the chosen sector?

Question 3: Where do you see yourself in five years?

Question 4: Why should I hire you?

Question 5: How would you handle a difficult customer / supervisor / co worker ?

Question 6: What hobbies do you enjoy doing in your spare time?

Question 7: Discuss your biggest strengths and weaknesses.

Question 8: What measures have you taken to upgrade your knowledge?

Question 9: What motivates you?

Question 10: What is your greatest failure?

Question 11: Describe your salary requirements?

Question 12: Do you have any questions for us?

Question 13: Are you currently employed ?

Question 14: Are you a South African Citizen ?

Question 15: How old are you?

Questions 16: What is your notice period for an Interview?

Questions 16: What is your notice period to start work?

## GENERAL

Yes

No

Do you have a disability ?

If you answered Yes to above, please provide details here :

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If Accepted, will you be able to work overtime?

Will you be able to perform the essential job functions for the Learnership you are applying for ?

Have you ever been convicted of any crime? (Excluding convictions for marijuana related offenses for personal use more than two years old, convictions that have been sealed, expunged or legally eradicated, or misdemeanors for which probation was completed and the case was dismissed by court.) **Note:** A Yes response does not automatically disqualify your application. If Yes, please attach explanation.

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Are you currently out on bail or released on your own recognizance pending trial? If Yes, please attach explanation.

## CERTIFICATION & AUTHORIZATION

The above information is true and correct. I understand that the hiring process will be terminated, or in the event of my employment by the Company (Ubusha Recruitment (Pty)Ltd), I shall be subject to dismissal, if any information that I have given in this application, the background release form, in any resume or interview or any part of the hiring process is false or misleading, or if I have failed to give any information herein requested, or if I have withheld relevant information, regardless of the time elapsed after discovery. I authorize the Company to inquire into my educational, professional and past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to the Company and will hold the Company and my former employer harmless from any claim made on the basis that such information about me was provided or that any employment decision was made on the basis of such information. I also understand that criminal background and credit reports may be conducted in the course of the interview process, and I will be required to give authorization for such reports. By applying for this position you agree to our basic terms and conditions which can be found on our website at [www.freerecruit.co.za](http://www.freerecruit.co.za). I understand that nothing in this employment application, the granting of an interview or my subsequent employment with the Company is intended to create an employment contract between myself and the Company under which my employment could be terminated only for cause. On the contrary I understand and agree that, if hired, my employment will be terminable at will and may be terminated by me or the Company at any time and for any reason. I understand that no person has any authority to enter into any agreement contrary to the foregoing. If

employed, I will be required to provide original documents that verify my identity and right to work in South Africa. I hereby acknowledge that I have read and agree to the above statements. I hereby authorize Ubusha Recruitment and duly authorized verification agents, to forward any personal information as well as any information that I have provided in support of my application to verification information suppliers acting on behalf of Ubusha Recruitment (including but not limited to the South African Police Services, the Government of the RSA, and any educational, training, credit bureau and fraud prevention organizations) for the purpose of verifying my personal credentials and records. Authorized credential verification types include, but are not limited to, educational qualifications, professional membership, employment history, employment references, consumer credit, criminal record, drivers' license, and fraud prevention checks. I authorize Ubusha Recruitments verification information suppliers to furnish information regarding my credentials, whether claimed or not, to Ubusha Recruitment.

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Signature

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Date